



# PBS-DigiSWIPE User Guide

Dear Customer

Thank you for purchasing this product. Please read these instructions carefully and completely for the best performance and safety. For future reference, do not discard this manual and keep in a safe place outside of the product.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT US AT:

[CUSTOMERSERVICE@LOCKSAF.COM](mailto:CUSTOMERSERVICE@LOCKSAF.COM)

OR CALL US AT 1-(877) 568-LOCK (5625)

*For more information, please visit us at [WWW.LOCKSAF.COM](http://WWW.LOCKSAF.COM)*



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## What's Included

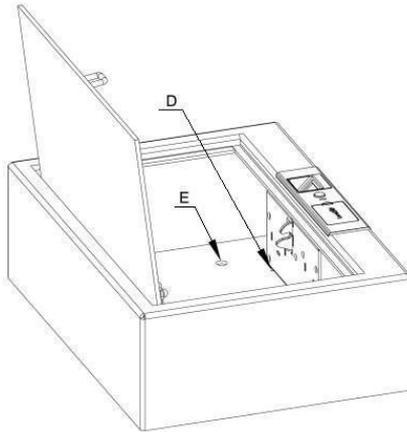
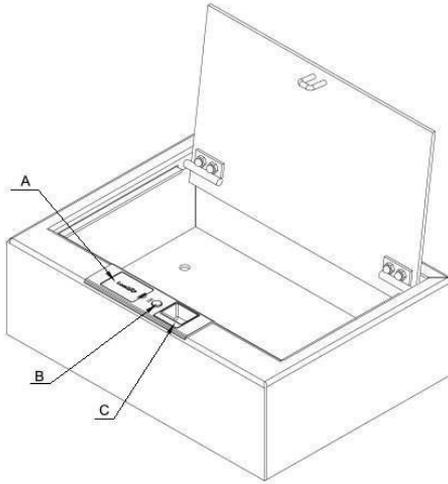
Included in your PBS-DigiSWIPE package is:

- 1 - PBS-DigiSWIPE Lockbox
- 1 - 9V Battery
- 1 - Set of two mechanical keys
- 1 - User guide

## Safety Instructions

1. Read the instructions.
2. Keep the instructions in a safe place outside of the product.
3. Heed all warnings.
4. Follow all instructions.
5. Do not use product near water.
6. Clean only with a damp cloth.
7. Do not expose product to any heat sources such radiators, stoves, heat registers, or any apparatus that can produce extreme heat.
8. Do not expose product to extreme low temperature which may cause a malfunction due to limitations by batteries.
9. Change the battery at least once a year and only use the battery specified for this product regardless of use.
10. Use caution when moving this product as it is heavy and always place or bolt down on a stable and flat surface.
11. Keep mechanical keys securely hidden and out of reach from anyone other than you or authorized users. DO NOT place keys inside the box.
12. If the product requires servicing, please contact LockSAF personnel at [customerservice@LockSAF.com](mailto:customerservice@LockSAF.com) .

# Getting Started

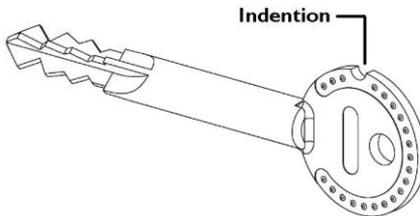


- A. Battery Cover
- B. Function Button
- C. Digital Biometric Swipe Reader
- D. Reset Button
- E. Pilot Hole

## Instructions for First Time Use

1. Open battery cover (A) and install battery. Note that the included battery is for demonstrations and a new battery should be ascertained.
2. Use the mechanical key to open the box. There is an indentation in the key. (See below) Position the key with the indentation facing the rear of the box. Turn the key 90 degrees clockwise, and the safe lid will spring open.
3. Clear the memory by holding the 'RESET' button (D) up, then press/release the 'FUNCTION' button once (B). After the indicator light finishes flashing red/blue, release the 'RESET' button (D). The memory is now clear.
4. In order to program the administrator's fingerprint, press/release the 'FUNCTION' button (B) which will activate the programming process. Swipe your finger once on the reader (C). If the swipe is successful, the indicator light will flash solid blue and prompt a second swipe by turning red and blue again. Swipe your finger again to confirm the print. If the light turns solid blue and off, your fingerprint is now programmed. (Note: The first and second fingerprints function as the administrator. It is suggested that the administrator program both index fingers. See next section to program second print.)
5. To open the box using an enrolled fingerprint, press the 'FUNCTION' button (B) once. Swipe the programmed finger on the reader (C). Once the print is confirmed, the safe will open in less than one second.
6. In the case that the light shuts off during an attempt to open, repeat STEP 5 to try again.

### Picture of Key



## **Enrolling Additional Fingerprints**

To enroll additional fingerprints, open the box with the administrator fingerprint. When the safe opens, the indicator light will flash blue. While the indicator light is flashing blue, press and hold the 'FUNCTION' button (B) until the indicator light turns red and blue then off. Press/release the function button and swipe the next finger to be enrolled on the Digital Biometric Swipe Reader (C). If successful, the indicator light will turn flash blue briefly and beep once. Swipe the finger a second time to confirm the print. If successful, the light will turn solid blue, beep twice, and turn off. The fingerprint is now enrolled. Repeat the same steps to program additional prints. **Note that a total of 10 fingerprints can be enrolled.**

## **Clearing All Fingerprints**

Refer to number 3 of 'Instructions for First Time Use'.

## **Proper Swiping**

To swipe the finger properly, insert the finger to the bottom of the well without contact to the reader. Use the "bump" to center your print. There is a groove down the middle of the well that will guide your swipe. Press down and pull your finger out of the well to complete the swipe. Your print must make contact with the reader which is the small brass rectangle located at the top of the well. Try swiping slow initially to ensure a good read. Increase the speed of your swipe as you test the safe to determine the speed constraints of the reader for your print.

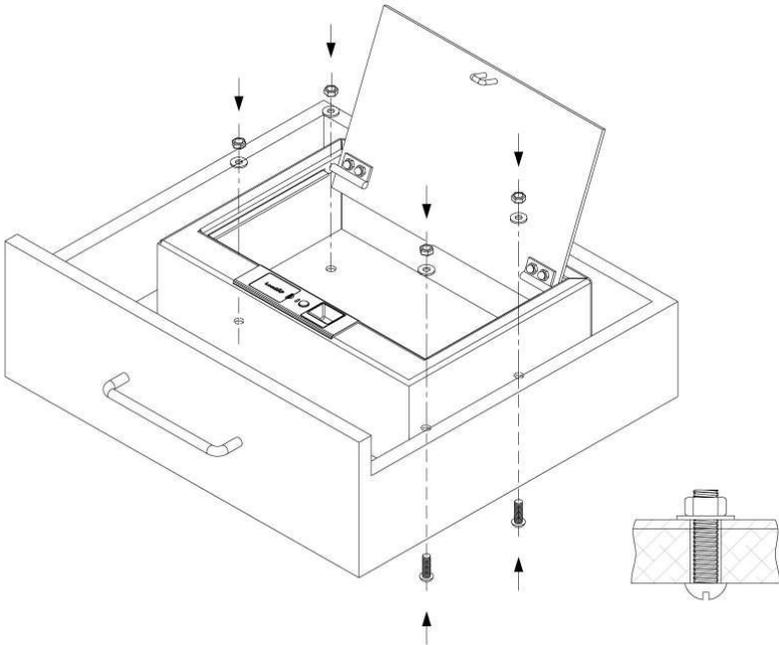
## **Low Battery Alert**

It is suggested that the battery be replaced once a year regardless of use. The box has been designed so that there is no power drain except when in use. If the battery is low, when there is an attempt to open the safe, the indicator light will flash red 3 times and beep 3 times. Immediately replace with any standard 9V battery. There will be no memory loss and the box will continue to function as programmed.

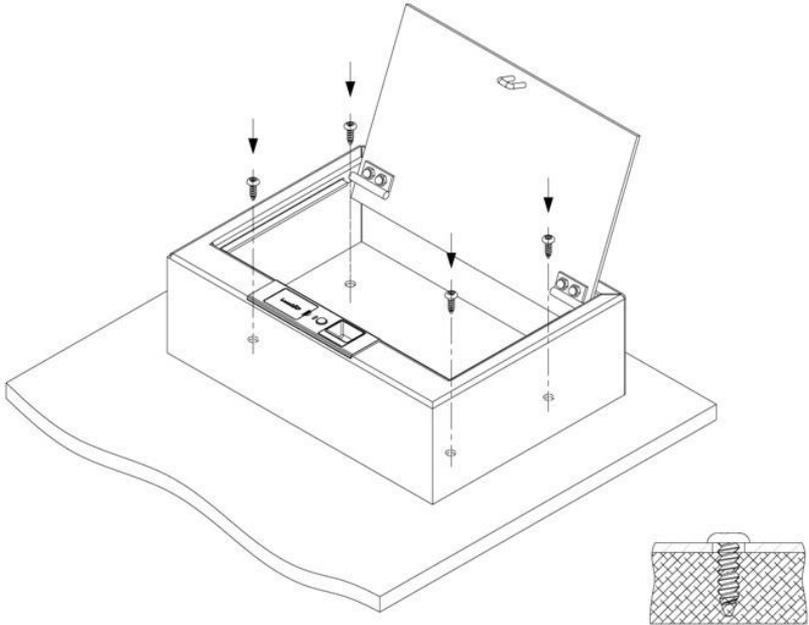
## Securing the Box

Each PBS-DigiSWIPE unit has (4) 10mm pilot holes on the bottom panel. It can be secured to any stable flat surface. There are two basic ways to secure the box.

1. In a drawer or cabinet where you can access both side of the surface, place the box in the desired position with lid open. Mark the holes in order to indicate where you should drill pilot holes. Drill the holes as indicated and use a domed head carriage bolt (not included) to secure the box. Note that the bolts should be secured by both a washer and a nut on the INSIDE of the box under the foam padding to prevent easy removal of the bolts. Please remember to select the appropriate length so that the bolt does not prevent proper storage of items in the box. The bolt should be no longer than  $3/8''$  plus the thickness of your surface. (self-locking nuts are recommended) See example below.



2. On a solid surface where you cannot access both sides (i.e. desk top, concrete floor, etc.), use the proper screws/bolts, washers, and anchors if necessary for that surface. See example below.



## Troubleshooting

**Problem:** Box does not open and the indicator light is only red followed by 3 beeps.

**Solution:** Battery is low. Replace the battery and the box should function as normal. Note that exposure of the safe to cold temperatures will affect battery performance.

**Problem:** Box does not open and lights are flashing blue and red.

**Solution:** Reset the box by disconnecting the battery for 5 seconds. Reconnect and the box should function as normal.

**Problem:** Battery was replaced but the safe is not operating.

**Solution:** Reset the box by opening with the key, disconnecting the battery, and holding the reset button for 15 seconds. Reconnect the battery and reprogram if necessary. If the safe continues to not operate, contact LockSAF immediately.

**Problem:** The key will not enter the key hole.

**Solution:** Rotate the key so that the indentation in the key faces the rear of the box. The key should slip in securely and completely. Turn to the right 90 degrees and the box will open.

Please visit our website and view our instructional videos for further clarity. For any other problems, please contact LockSAF.

## Warranty Information

All LockSAF products come with a 30 day customer satisfaction guarantee and a one year limited warranty. If you are for any reason dissatisfied with your purchase from LockSAF, please contact us at [customerservice@locksaf.com](mailto:customerservice@locksaf.com) to schedule a return within 30 days of receipt of your product. If you purchased your safe from an authorized dealer, we can assist you with your return by contacting the dealer on your behalf. In addition, the one year limited warranty guarantees that if there is any manufacturer defect, we will send you a replacement upon receipt and analysis of the defective unit.