



# User Guide

## PBS-001

**Dear Customer**

**Thank you for purchasing this product. Please read these instructions carefully and completely for the best performance and safety. For future reference, do not discard this manual and keep in a safe place outside of the product.**

**IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT US AT:**

**[CUSTOMERSERVICE@LOCKSAF.COM](mailto:CUSTOMERSERVICE@LOCKSAF.COM)**

**OR CALL US AT 1-(877) 568-LOCK (5625)**

*For more information, please visit us at [WWW.LOCKSAF.COM](http://WWW.LOCKSAF.COM)*

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## What's Included

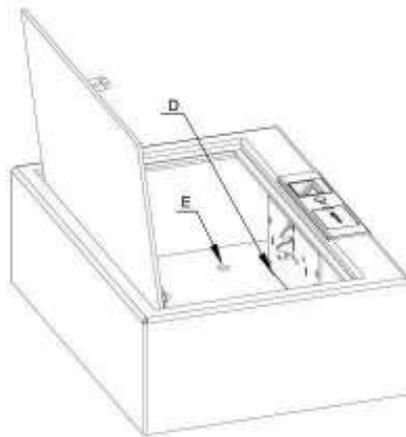
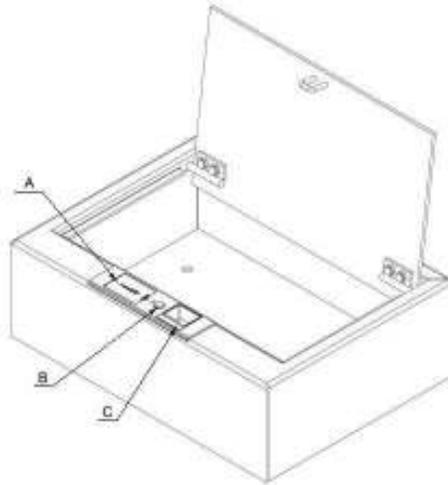
Included in your PBS-001 package is:

- 1 - PBS-001 Lockbox
- 1 - 9V Battery
- 1 - Set of two mechanical keys
- 1 - User guide

## Safety Instructions

1. Read the instructions.
2. Keep the instructions in a safe place outside of the product.
3. Heed all warnings.
4. Follow all instructions.
5. Do not use product near water.
6. Clean only with a damp cloth.
7. Do not expose product to any heat sources such radiators, stoves, heat registers, or any apparatus that can produce extreme heat.
8. Change the battery at least once a year and only use the battery specified for this product.
9. Use caution when moving this product as it is heavy and always place or bolt down on a stable and flat surface.
10. Keep mechanical keys securely hidden and out of reach from anyone other than you or authorized users. Do not place keys inside the box.
11. If the product requires servicing, please contact LockSAF personnel at [customerservice@LockSAF.com](mailto:customerservice@LockSAF.com) .

## Getting Started

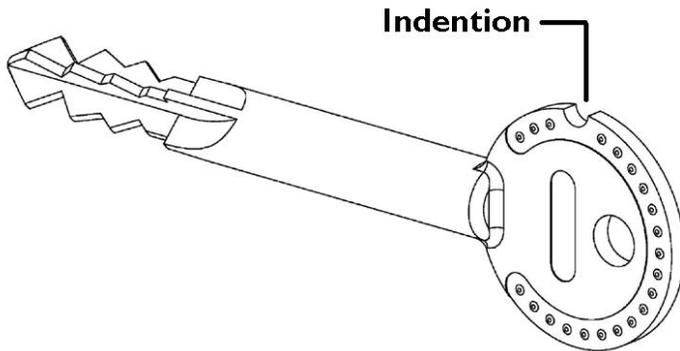


- A. Battery Cover
- B. Function Button
- C. Fingerprint Verification Window
- D. Reset Button
- E. Pilot Hole

## Instructions for First Time Use

1. Open battery cover (A) and install battery.
2. Use the mechanical key to open the box. There is an indentation in the key. (See below) Position the key with the indentation facing the rear of the box. Turn the key 90 degrees clockwise and the safe lid will spring open.
3. Clear the memory of the box by holding the 'RESET' button (D), then pressing and releasing the 'FUNCTION' button once (B). After the indicator light finishes flashing blue and red alternately, release the 'RESET' button (D). The memory is now clear.
4. In order to program the administrator's fingerprint, place your finger on the 'FINGERPRINT VERIFICATION WINDOW' (C) and press the 'FUNCTION' button (B). Hold your finger firmly on the window until the blue indicator light is off (2 to 3 seconds). Your fingerprint is now programmed. (Note: The first and second fingerprints function as the administrator. It is suggested that the administrator program both index fingers.)
5. To open the box using an enrolled fingerprint, press the 'FUNCTION' button (B) once. Place and hold the enrolled finger on the 'FINGERPRINT VERIFICATION WINDOW' (C) until the lid springs open and the indicator light flashes blue.

### Picture of Key



## **Enrolling Additional Fingerprints**

To enroll additional fingerprints, open the box with the administrator fingerprint. When the box opens, the indicator light will flash blue. While the indicator light is flashing blue, press and hold the 'FUNCTION' button (B) until the box beeps twice. Place the finger to be enrolled on the 'FINGERPRINT VERIFICATION WINDOW' (C) and press the 'FUNCTION' button again (B). The indicator light will light up red and blue, beep once, pause, light up blue and beep twice. The fingerprint is now enrolled. **Note that a total of 10 fingerprints can be enrolled.**

## **Clearing All Fingerprints**

Refer to number 3 of the 'Instructions for First Time Use'.

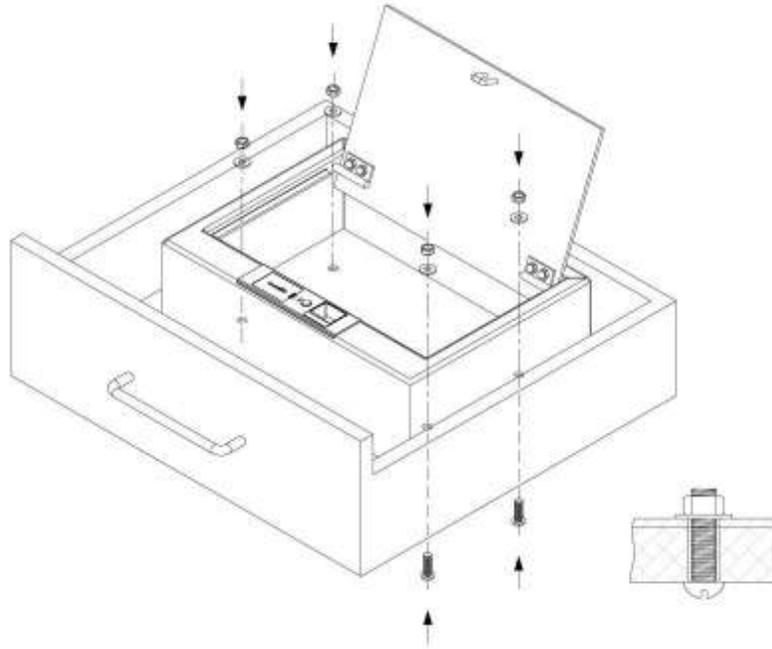
## **Low Battery Alert**

It is suggested that the battery be replaced once a year. The box has been designed so that there is no power drain except when in use. If the battery is low, when the box is opened, the indicator light will flash 3 times and beep 3 times. Immediately replace with any standard 9V battery. There will be no memory loss and the box will continue to function as programmed.

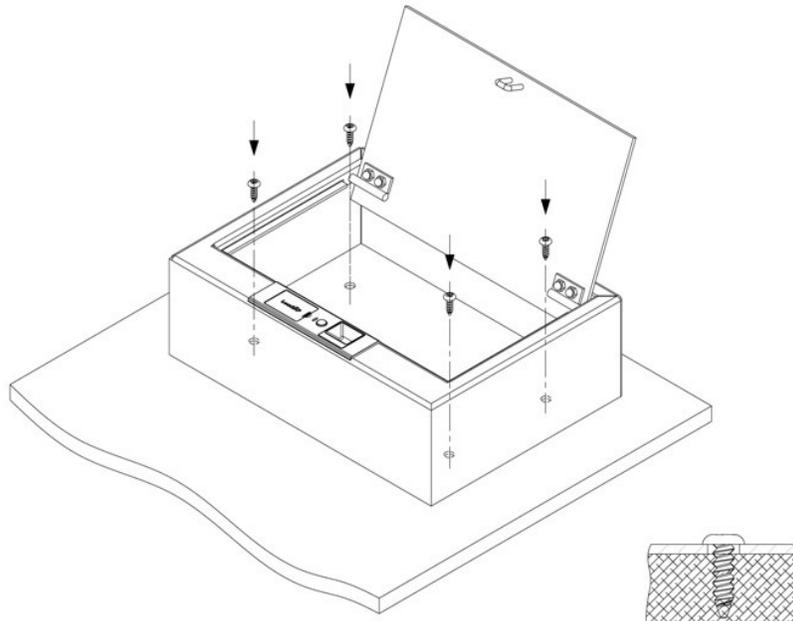
## Securing the Box

Each PBS-001 unit has (4) 10mm pilot holes on the bottom panel. It can be secured to any stable flat surface. There are two basic ways to secure the box.

1. In a drawer or cabinet where you can access both side of the surface, place the box in the desired position with lid open. Mark the holes in order to indicate where you should drill pilot holes. Drill the holes as indicated and use a domed head carriage bolt (not included) to secure the box. Note that the bolts should be secured by both a washer and a nut on the INSIDE of the box under the foam padding to prevent easy removal of the bolts. Please remember to select the appropriate length so that the bolt does not prevent proper storage of items in the box. The bolt should be no longer than 3/8" plus the thickness of your surface. (self-locking nuts are recommended) See example below.



2. On a solid surface where you cannot access both sides (i.e. desk top, concrete floor, etc.), use the proper screws/bolts, washers, and anchors if necessary for that surface. See example below.



## Troubleshooting

**Problem:** Box does not open and the indicator light is only red followed by 3 beeps.

**Solution:** Battery is low. Replace the battery and the box should function as normal.

**Problem:** Box does not open and lights are flashing blue and red.

**Solution:** Reset the box by disconnecting the battery for 5 seconds. Reconnect and the box should function as normal.

**Problem:** Finger is placed on the window, but it does not read the programmed finger even though the box is functioning as normal.

**Solution:** Clean the window with a damp cloth. Place your finger squarely and firmly on the window. If this does not work, clear the memory and re-enroll your fingerprints.

**Problem:** The key will not enter the key hole.

**Solution:** Rotate the key so that the indentation in the key faces the rear of the box. The key should slip in securely and completely. Turn to the right 90 degrees and the box will open.

For any other problems, remove the battery cover and disconnect the battery for 5 seconds and reconnect. If this does not solve the problem, please contact LockSAF immediately.

## Warranty Information

All LockSAF products come with a 30 day customer satisfaction guarantee and a one year limited warranty. If you are for any reason dissatisfied with your purchase, please contact us at [customerservice@locksaf.com](mailto:customerservice@locksaf.com) to schedule a return within 30 days of receipt of your product. In addition, the one year limited warranty guarantees that if there is any manufacturer defect, we will send you a replacement upon receipt and analysis of the defective unit.